



HOPE. HAPPINESS. SUCCESS.

bagosendam, minawaanigozi, gashkitoon.

SAFE SCHOOLS PLAN

2020-2021

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Official Deer River Back to School Plan

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Introduction

In March 2020, the Deer River School District closed its school buildings to students due to the COVID-19 outbreak and the Governor's Emergency Executive Order 20-02, issued March 15, 2020. For the remainder of the spring semester, students engaged in distance learning.

In planning for the current school year, the Minnesota Department of Education (MDE) has requested school districts to plan for three different scenarios during the 2020-2021 school year. Those three scenarios include:

- **Scenario 1: In-person learning for all students.**
- **Scenario 2: Return students to school buildings implementing a hybrid model with strict social distancing and 50% capacity limits.**
- **Scenario 3: Distance learning Only**

The Deer River 2020-21 Back to School Plan is based on recommendations from the Minnesota Department of Health (MDH) *2020-2021 Planning Guide for Schools*, Minnesota School Boards Association (MSBA) *Fall 2020 School Reopening Guide*, MDE's *Guidance for Minnesota Public Schools: 2020-2021 School Year Planning* and current public health recommendations at the time this document was developed, which include:

- Maintain a distance of six feet between individuals
- Wear face masks or coverings when not safely spaced
- Screen for COVID-19 symptoms
- Practice good hygiene protocols, including hand washing, cleaning and disinfecting
- Limit group size in all settings
- Plan for short-term school closures, should there be a suspected or confirmed COVID-19 case

On July 30, Governor Walz introduced the *Safe Learning Plan for 2020-21: A Localized, Data-Driven Approach* and the accompanying Executive Order 20-82. The current Deer River base plan has taken the basic elements of that state plan into consideration. This plan has been reviewed and updated in alignment with the most recent version of the *Safe Learning Plan* effective November 16, 2020. Our plan also takes into consideration the most recent education related Executive Orders 20-94, 20-95, and 20-99.

The Deer River Back to School Plan is a working document to be updated as changes occur. The title will contain the date when updated versions have been released. The updated Safe Schools plan summarizes the strategies Deer River Public Schools will utilize in all three scenarios:

- **Scenario 1: In-person learning for all students.**

All regular school activities resume based on traditional school calendars and daily bell schedules.

- **Scenario 2: Return students to school buildings implementing a hybrid model with strict social distancing and 50% capacity limits.**

The District began the year and has been consistently operating in a hybrid model since September 8. Since the first day of school, both Itasca and Cass counties have had a general and significant increase in positive COVID-19 cases. There have been a limited number of positive cases present at school during the possible infectious period of the individual. A strict quarantine system has been continuously implemented by the District COVID Coordinator.

The district has responded to increases in community spread by following the guidelines of the Minnesota Safe Learning Plan. Proactive consultations were conducted with both the Minnesota Departments of Health and Education on October 16 and November 23. Both events yielded support for continuing the District's Safe Learning Plan in a hybrid instructional model.

- **Scenario 3: Online learning Only**

All students have the option of participating in a full-time Warrior Online schedule. The current daily schedules are in Appendix B. This may be the choice selected by a family to receive their child's daily instruction. Online instruction is also the alternate day and backup schedule for any student who misses school for any reason. All illness related absences, quarantine, appointments, or emergency school closures will default to the online instruction model for the period of absence. This fluidity will ensure that all students receive the number of contact hours required by the State of Minnesota to qualify as a full school year at their grade level.

Warrior Online is not intended to be just an emergency option due to the pandemic. It is a prototype for how we will competitively embrace the challenge of flexible learning through technology. Essentially, all Deer River students are always a part of online instruction. In the hybrid model, a subset of our students will exclusively participate through Warrior Online while others will blend in their customized in-person experience. This system enables us to offer similar opportunity to all students regardless of their family's current choice or the disruptions that commonly occur in any student's education.

Online instruction will also be our safeguard to limit community spread of COVID-19 or any communicable disease in the school setting. If we receive notice of possible exposures that need to be traced, school can be canceled for the upcoming day on short notice. Think of it like a Snow Day. The distinction is that moving forward, all canceled in-person school days automatically become online days (yes, even the real snow days). This process maintains the school calendar integrity regardless of the source of the disruption.

(Note: To date the district has enacted its emergency closure procedure one time on October 20 to enable adequate time for the COVID Coordinator to complete contact tracing.)

- **Childcare Options**

Under Executive Order 20-82 and 20-99, the District is required to offer free childcare during school hours to the families of Tier 1 emergency workers. For current eligibility descriptions please refer to page 23 of the Minnesota Safe Learning Plan at this link:

<https://www.health.state.mn.us/diseases/coronavirus/schools/k12planguide.pdf>

The District is also prioritizing childcare during the school day for all District employees and our partner organizations. Eligible students may participate in the online instructional schedule during their supervised childcare. Childcare for families not classified as Tier 1 emergency workers and staff is not currently available at this time due to space and staff constraints.

Attendance

Each student in the in-person Hybrid or Warrior Online model will participate daily to achieve satisfactory attendance. Each day's participation format may vary, yet the daily structure and expectations will be consistent for all. Parents and Guardians will need to actively register their student for their choice of in-person hybrid model or Warrior Online as their primary participation option. This is necessary to ensure that we remain at or below 50% of our regular occupancy patterns in the schools at all times. No change in registration is necessary for short-term absences, since all students are continuously included in online instruction support. Parents may change their student's registration status during the year however, a transition period of up to ten (10) school days may be required before taking effect.

Communication

Our Mission

The Safe Schools plan is based on a foundation of RESPECT. There are no easy answers for each family in assessing the benefits and risks of returning to in-person instruction. The Deer River Public schools will create options that are legal and reasonably safe with regard to local public health information. We will respect the options selected by each family and staff member. Our strategic mission of hope, happiness, and success will not be abandoned despite these unique challenges.

The customized schedule developed for each student constitutes private educational data. Staff will only discuss why an individual student is attending every day, alternating days, or exclusively online with people having a legitimate educational interest. As a team, we will strive to align the customized individual student schedules with the hybrid attendance pattern when utilizing that mode.

Taskforce

The Deer River Public Schools initially formed a task force in the summer of 2020 to complete preliminary work on the modifications needed for the upcoming school year. The team included the following people.

Team Member	Title
Jeff Pesta	Superintendent

Matt Grose	Transitioning Superintendent
Joe Akre	Secondary School Principal
Jennifer Stefan	Elementary School Principal
Ryan Christianson	Teacher
Stephanie Blundell	Teacher
Charlie Box	Teacher
Samantha Rugar	Teacher
JoLeen Miller	Teacher
Patty Gephart	Teacher
Maureen Morrow	Teacher
Deanna Hron	DREA President
Melissa Monroe	Local AFSCME 498 President
Renee Cole	District Nurse
Toni Burbie	Food Service Manager
Brent Schimek	Activities Director
Gerald White	Anishinaabe Education Coordinator
NorTran Transportation Management	Student Transportation Provider
Site Leadership Teams & Cabinet	

Communication Methods

The District will release regular communication updates in the following ways:

- District website notices and Infinite Campus messages supplemented with mass/social media options and the digital messaging board at the high school campus.
- School Board meeting updates.
- Daily homeroom or student advisory periods.

Safety reminders will be present within the facility, including at the following locations:

- At all hand washing sinks to remind everyone of good hand washing practices.
- On entry doors to remind people who have symptoms or possible exposure not to enter.
- At entries notifying people of the screening methods being utilized.

Urgent Messaging

- The district website and Infinite Campus messaging will be the official forms of notification regarding the daily status of school operations.
- The school board has approved an emergency closing protocol, which will be applied to weather, pandemic, or any other reason for closing of the schools on short notice.

- All school closing dates will become online instructional days for all students, unless notified otherwise.
- Activities updates will use the same process and may be supplemented by direct communications from the Activities Director, coaches or advisors.

Mental Health & Wellness

The COVID-19 pandemic is causing stress, fear, and anxiety for many people. The District will provide staff, families, and students with age-appropriate information on how to access resources for mental health and wellness in person or through alternate methods. All services provided through the Full Service Community Schools Model will continue. Modifications may be necessary to ensure safety and to match student schedules.

The Deer River Public Schools has the following mental health support professionals available:

- School Counselors
- School Social Worker
- Mental Health Therapists through North Homes, Inc.
- Children's Therapeutic Skills Support through North Homes, Inc.

COVID-19 Reporting Methods

The Deer River Public schools will request parents, guardians and staff to self-report if they or their student have COVID-19 symptoms, a positive test or have been in close contact with someone with COVID-19 or awaiting test results.

The District School Nurse will serve as the COVID-19 program coordinator and will be in routine contact with the Superintendent. Parents, guardians or staff should self-report to the Licensed School Nurse, Renee Cole at (218) 246-8860 Extension 60412 or rcole@isd317.org. Preventative quarantine calendars will be established as necessary for each report.

Screening and monitoring systems will be in place at both school sites. Any student, visitor, or staff member determined by the Health Services Team to be at risk or to potentially put others at risk will be restricted from the school site. A designated containment area will be established at each site to safely isolate individuals who are waiting for transportation. Students restricted from school will be quarantined at school until a family member has picked up the student or health services staff has transported the student home with parent permission. A designated vehicle has been purchased and is restricted for quarantine use only. Class III licensed drivers will follow protocol for donning Personal Protective Equipment (PPE) when operating the designated vehicle for this purpose.

Training and Education

The Back to School training plan included professional development for staff and our contracted partners. In addition, informational or training sessions were provided to families and visitors through a menu of recorded events.

<u>Maintenance & Custodial Staff</u> <ul style="list-style-type: none"> • Currently known COVID-19 Facts • Cleaning Methods and Schedule • Employee Right-to-Know • Personal Protective Equipment • District Back to School Plan Overview • Screening Yourself 	<u>Transportation Staff</u> <ul style="list-style-type: none"> • Currently known COVID-19 Facts • Cleaning Methods and Schedule • Employee Right-to-Know • Personal Protective Equipment • District Back to School Plan Overview • Identifying Symptomatic Students • Screening Yourself
<u>All Other Staff</u> <ul style="list-style-type: none"> • Currently known COVID-19 Facts • Overview of the Custodial Cleaning • Receiving Items from Home • Instructional Technology • District Back to School Plan Overview • Identifying Symptomatic Students • Screening Yourself 	<u>Parents & Guardians</u> <ul style="list-style-type: none"> • District Back to School Plan Overview and Registration Process • Transferring Items from Home to School • Schedule or Learning Mode Changes • Parent Responsibility for Home Screening • Use of Instructional Technology <p>*The district will post the MDH decision tree “Is it COVID-19?” to assist with symptom identification. See Appendix C.</p>

Cross-Training and Staff Absence Planning

The District is engaged in the process of cross training key personnel. Instructional substitutes may include other faculty members, student teachers, or paraprofessionals under the supervision of the licensed classroom teacher.

Pandemic Etiquette

Hand Washing and Personal Hygiene

Proper hand washing practices are very important to reduce the spread of any communicable disease. Posters will be placed at all sinks to remind everyone of good hand washing practices. Hand sanitizer will be placed at strategic locations.

Hand sanitizer and cleaning wipes will be provided to all staff members for their desks and workspaces. Routine or spot cleaning (upon request) during the day will be the most effective strategy for maintaining a safe environment. The custodial staff will conduct a thorough cleaning of instructional and workspaces once daily. School-wide disinfectant strategies may be utilized during weekends and holidays dependent on current recommendations.

Face Coverings

In compliance with Governor Walz’ Emergency Executive Orders 20-81 and 20-99, staff, students, and visitors will be expected to wear a face covering when moving through the school sites and boarding a bus. This applies to individuals six years and older. A face covering may be a face mask, plastic face

shield, or other options approved by the school principal. Staff will model the decision-making process for when social distancing, face covering, or both actions are appropriate. This is a now a life skill, which must be taught during in-person school settings. Students are more likely to follow the actions of the trusted adults around them, then to listen to directions.

Students and staff will be offered durable, washable face coverings and/or shields. They may also elect to bring their own suitable face coverings. Disposable masks or other personal protective equipment will be issued on busses and in school settings as necessary. Staff will coordinate with families to accommodate personal needs for shields or other customized options as appropriate. Each student will evolve their own acceptable style of protection.

Masks are not recommended to be worn by anyone who has a documented, related health issue or is unable to remove the mask without assistance. Please contact the school nurse for consultation. Face masks are also not recommended for children who cannot manage them on their own and are not to be used on children under the age of two years old.

The core value of **RESPECT** should be demonstrated at all times. The basis for personal decisions on protection are considered private data. A customized daily schedule or Warrior Online are possible options for students who are uncomfortable participating with the face covering expectations.

DAILY HEALTH SCREENING CHECKLIST

CONDUCT HEALTH SCREENING EVERY MORNING BEFORE YOUR CHILD GETS ON THE BUS OR ARRIVES TO SCHOOL

Does your child have any of the following?

- Fever
- A new cough
- Shortness of breath or trouble breathing
- A new sore throat
- Chills
- New muscle aches
- New headaches
- New loss of taste or smell
- Nausea or vomiting
- Diarrhea

If you answered “Yes” to ANY of the screening questions, your child must stay home and away from other people, and contact your health care provider. Please notify your child’s school: King Elementary at 218-246-8860 or DRHS at 218-246-8241.

Below are two options to track your child’s temperature and symptoms for the school. This is helpful for you as the parent/guardian as you can set up each child and track their temperature and symptoms, this way if your child needs to be investigated due to a COVID case you have a quick way to check how they have been feeling.

< Search



Kinsa

Health & Symptoms
Guide

OPEN



4.8 ★★★★★

13K Ratings

#19

Medical

12+

Age

Easily track temperatures, symptoms and medication for everyone in your family! Remember details such as when symptoms began, how high the fever got, or when to give another dose of medication and share it with another caregiver or your doctor. You can purchase the thermometer that connects via bluetooth or enter in your child's temperature yourself after you check it with your home thermometer. You can add in all of your children's information, that way you can track the temperature and any symptoms. It will allow you to share the timeline to the nurse. This way, it keeps track for you so you do not have to remember or worry about it.

Here is what can be shared by the parent to an email:

Shared via Kinsa

Age 7 years old.

[Thu Aug 13]

[5:25 PM] Joined Kinsa

[5:26 PM] Temperature: (Oral Reading, Manual Entry): 97.9°F No Fever.

[5:27 PM] Symptom: No other symptoms.

Body Temperature Recorder app



An app where you can record the measured body temperature by checking your child's temperature with your at home thermometer. You can add each child to create their own profile and enter their temperature and symptoms.

Here is what can be shared by email:

Send by Body Temperature Recorder

Thu, Aug 13 8:14 PM 98.6°F Cough,Headache

Food Service

Meals

Deer River Public Schools will continue to offer breakfast and lunch on site each school day. Evening meals will be available through the Community Café. Each site will develop meal protocols and schedules to create the safest environment possible. Use of the cafeteria will require social distancing and occupancy will always remain at 50% or less of normal operations. Some students may eat in their classrooms, outdoors or other suitable locations. Food service staff will minimize contact between themselves and patrons.

Last spring, the federal government provided waivers to create an open site meal program in which student Personal Identification Numbers (PINs) were not necessary. Those waivers became available again on September 15 and the Deer River Schools are eligible to participate. For the duration of the waivers breakfast and lunch will be free for all students. Since the program is temporary, we will still use PINs when picking up meals at school. We also are continuing to encourage families to complete the application for educational benefits to prepare for the return to regular school meal programs on short notice later this year. Families that submit the application will continue to receive free breakfast all year, regardless of their qualification status for free or reduced price meals.

An accurate count of eligible families generates additional compensatory revenue to better serve students. Submitting the educational benefits application will also make the family eligible for temporary support with home internet access, activities scholarships and other forms of assistance which are not typically a part of a free and appropriate public education.

Students on a hybrid schedule may pick up grab and go meals at the end of the school day to take home for their alternate day. Take home meals will be stored in bins at the front of each bus. Warrior Online students or their representative may pick up meals for multiple days at the school sites beginning September 15. Online students may also request meal delivery through their school. Deliveries will occur Monday, Wednesday, and Fridays at the regularly scheduled bus drop off time and location.

Eligibility

- * All students may use their meal account PIN to receive breakfast and lunch meals at school, for alternate day take-home, and pick up or requested bus delivery for Warrior Online.
- * Families who have submitted a completed application for educational benefits will receive free breakfasts all year regardless of their eligibility status.
- * Effective September 15, until funds run out: All meals provided at school or delivered via buses will be free for all students. Any person 18 years or younger residing in the Deer River District or open enrolled in the District is eligible to receive the free meals while we are eligible to run an open program.

Transportation

Bus Ridership

Parents and Guardians are expected to screen their children each day prior to sending them to the bus. Students will be screened and monitored again at their school site. Families will be responsible for retrieving students who arrive at school with any symptoms that may indicate a safety risk. Students unable to participate will be assigned to a designated quarantine waiting area until picked up or transported back home. Parents/guardians or siblings may also provide personal transportation to and from school for their household members.

District provided student transportation is a privilege and passengers are expected to board wearing a face covering. Any special circumstances will be communicated by staff to route/van drivers. Students will fill busses from the back to the front. Students who reside together may share seats. All others must sit no more than one per seat. Ultimately, the driver will be responsible for assigning seats to create the maximum space between riders. All routes will run with 50% or less of the regular ridership. Drivers will utilize windows and roof vents to promote fresh air circulation. Drivers typically have well established relationships with their riders. Unfortunately, students are expected to keep space between themselves and the driver at all times until we return to regular operations. This is especially important to maintain the good health of our drivers.

Transportation staff will be responsible for cleaning high touch areas as needed during and between routes. NorTran will implement a daily cleaning protocol for all vehicles provided for district use.

Scheduling

Class Schedules

Customized individual schedules will be created for each student upon completion of the 2020-2021 school registration form. School staff will work with families to confirm a class schedule that is online, in-person daily or alternating days (Blue/Gold), or any combination that both meets student needs and maintains a safe learning environment. Any student utilizing childcare programming at a school site should have that confirmed in their schedule. Any student wishing to create a shared-time schedule between a home school, private school, or Post Secondary Enrollment Options (PSEO) should contact a school counselor for assistance.

Instructional Technology

Learning Management Systems and Student Devices

Each student in grades K-12 will be provided with an iPad or similar device to use for course work. Some students will also be issued a device to keep at home. Therefore, students should not be sharing devices and should maintain them through a cleaning process recommended by staff.

Elementary students and their parents will be oriented to the SeeSaw learning management system. Instruction materials for Warrior Online and alternate day hybrid model students will occur through SeeSaw. Elementary online direct instruction sessions will utilize Zoom.

Secondary school students and their parents will be oriented to the Schoology learning management system. All instructional materials will be linked to the student account to facilitate an easy transition

between in-person and online days. Online direct instruction sessions will utilize Webex. All student records, including grading will occur within the student records system of Infinite Campus. Parents/guardians should maintain updated Infinite Campus contact information and a list of learning management system and other instructional account names and passwords for each of their students.

Internet Connectivity

The daily schedules that have been selected to support all students. Whether the student is registered for the hybrid model or Warrior Online, they are dependent upon internet connectivity. Families are encouraged to make sufficient internet access a priority for the benefit of their child's educational progress. Last spring, local internet providers made significant progress in connecting more households. Unfortunately, it is unlikely that internet or wireless providers will be offering free or low-cost service during this school year. Therefore, the Deer River Public Schools have made it a priority to help households get connected.

It is critical that families in need of assistance with internet connections indicate their status on the registration form. Staff members will work directly with each household to establish the best combination of internet vouchers, community/household hotspot devices, or cellular data plans. Our goal is to reach 100% connectivity. We can only accomplish this with the help of the families to identify the need and work through trial options to achieve success.

Instructional staff will typically teach from their classrooms or other productive spaces on school campuses. Accommodations will be made as needed for safety reasons. Teachers and service providers will establish a professional working space if it becomes necessary for them to work remotely.

Facilities

Executive Order 20-99 requires a pause of all structured youth sports outside of the school day. This includes all winter sports and activities affiliated with the Minnesota State High School League. Participants in Deer River High School's winter activities will continue to receive virtual coaching to prepare participants both physically and mentally for their upcoming season. There will be no in-person contact between coaches/advisors and participants during the pause. Students may use flexible time periods during the school day to individually prepare for their upcoming season under the supervision of school staff. These activities will follow the same safety protocols as all other physical education and health courses.

Public schools serve as a primary facility provider for youth and adult organizations in Minnesota. However, Executive Order 20-99 currently prohibits all non-childcare use of school facilities beyond regular school hours. All facility reservations and community education courses are cancelled or postponed until further guidance has been received from the state.

Physical Barriers

The District will install barriers in some work areas or high interaction areas. There will also be a non-contact drop box for papers, lunch money, etc., at each administrative office. Each school site will develop and communicate its system to families.

Gatherings and Visitors

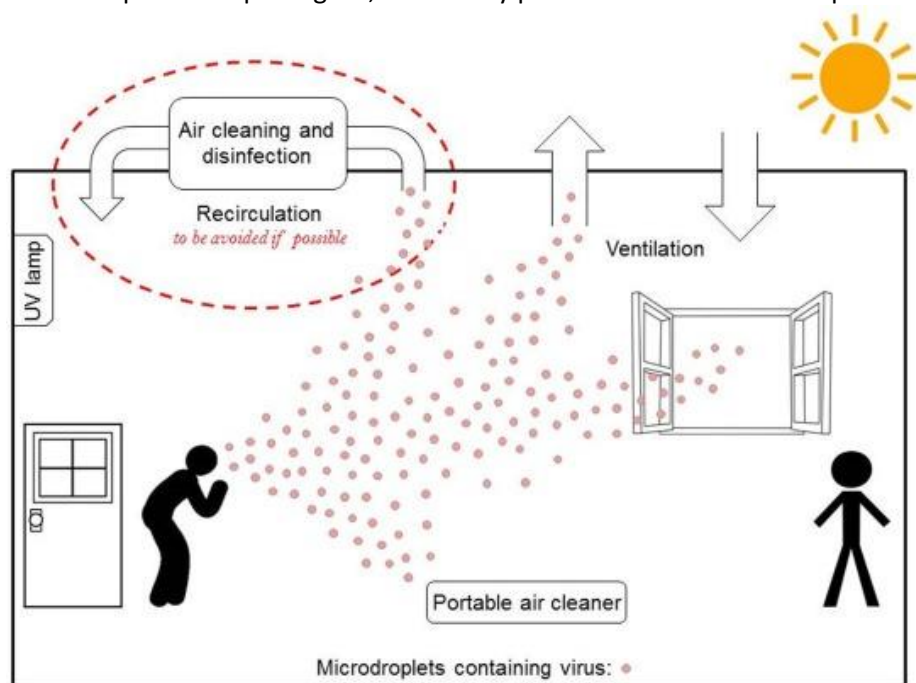
To comply with current public health orders, Deer River Public Schools will be limiting non-essential building visitors. A district visitor screening form (Appendix C) will be utilized to determine access to school sites. Student drop-off and pick-up will occur outside the school buildings, rather than inside. Most large group gatherings will occur in virtual formats while this plan is in effect.

Home visits and community learning hubs require the same safety protocols in place at regular school sites.

Water and Ventilation Systems

Drinking fountains have been temporarily turned off. Water bottle filling stations are operational, and students are encouraged to carry and clean their own water bottles to stay hydrated and healthy. Locker rooms will not be used during the hybrid base model. Students are encouraged to dress in layers and wear comfortable clothing suitable for recess or physical education activities.

The school buildings will operate with the maximum outside air exchange possible for our current Heating Ventilating and Air Conditioning (HVAC) units. The sites will be equipped with the most efficient air filters recommended for our mechanical systems. All staff will receive training on the comprehensive air quality site plan for each school and will be expected to follow guidelines set by the Director of Building and Grounds. Staff may also select alternate spaces to include outdoor locations at their discretion. Targeted rooms at each school will feature high efficiency room filtration systems or other recommended air cleaning apparatus. Both the cleaning protocol and ventilation plans are intended to reduce exposure to pathogens, which may present themselves as droplets or aerosols.



Routine Cleaning

Routine cleaning of high touch points will be conducted as listed below, per Centers for Disease Control (CDC) guidelines. In addition, staff members who occupy a space will be provided with hand sanitizer and recommended disinfectant wipes to use frequently during the day. When technology items are in need of cleaning, alcohol wipes will be utilized to prevent damage to the equipment.

Professional Cleaning Plan

Although staff users will provide routine cleaning of their spaces during the day, our custodial staff is prepared to use professional products for requested spot cleaning and regular daily maintenance. The frequency of these two approaches is most likely to limit contact transmission of any communicable disease. If a school is required to temporarily close to investigate a possible COVID-19 exposure, an intensive cleaning process will be developed to trace the footprint of the suspected source individual. Building-wide cleaning treatments will also be explored as trials suggest possible effectiveness:

- Building and Grounds staff will utilize Arsenal Q.T.3 from Hillyard, which is a disinfectant on American Chemistry Council approved list.
<https://www.americanchemistry.com/Novel-Coronavirus-Fighting-Products-List.pdf>
- The dwell time of product is five minutes.
- Personal Protective Equipment (PPE) which includes chemical resistant rubber gloves and eye protection is required to apply this product.

SPACE	How Often to Clean & Disinfect	When to Clean & Disinfect	Who is Responsible
COMMON AREAS			
Main Entrance/Vestibule Door Handles and Electronic Door Assist Buttons	1 time/day	Evening- After 3:30	Custodial
Main Office Door Handles			
Bottle Fillers			
Check-in Counters/Front Office Counters			
Handrails			
Elevator Buttons			
Vending Machine Buttons, cash input/output surfaces, pickup slot door			
Tables/Chairs in HS Commons Area			

MAIN OFFICE & DISTRICT OFFICE & TEACHERS LOUNGE (ROOM 130)			
Door Handles/Inside Outside Custodial	1 time/day	Evenings – After 3:30	Custodial and Users
Conference Room Tables Custodial			
Desks BY USER			
Chairs - Armrests, Grip areas By USER			
Phones and Computers BU USER			

Break Room : Tables, Chairs, Appliance Handles & Doors, Cabinet Pulls & Doors *Removing all other shared condiments Custodial			
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GENERAL CLASSROOM

Door Handles *Identify all touch points during open/closing	1 time/day		Custodial
Door Frames			
Light Switches			
Table Tops			
Student Desks 5 times per day Instructor			
Student Chairs (Include hand grip locations) 5 times per day instructor			
Cabinet Handles/Pulls and Front of Doors			
Sink Faucets and Front Edge of Sink TEACHER DESKS, PHONE, CHAIRS, Cleaned by USER			

SPACE	How Often to Clean & Disinfect	When to Clean & Disinfect	Who is Responsible
BATHROOMS			
Cold/Hot Water Faucets and Front of Sinks	3 times/day	9 AM 1 PM Evenings After 3:30 PM	Custodial
Toiler Flusher			
Toilet/Toilet Bowl			
Push Locations Inside/Outside Stall Doors			
Mirrors			
Soap Dispensers			
Handle/Push Spot on Main Door Inside/Outside			
Accessible Grab Bars			
Cabinet Handles/Pulls and Front of Doors			

Baby Changing Stations			
Hand Dryers/Paper Towel Dispenser			

Computer Labs/ MEDIA

	5 times/day	After Classes	Instructor
Computer Keyboards Covers & Mouse			
Counters/Tables			
Student Chairs (Hand Grip Locations)			

PLAYGROUNDS

Swing Chains	1 time/day	Before School	Custodial
Slides			
Overhead Bars			
Grab Handles			

GYMNASIUM

Entrance Door Handle	1 time/day	Before School 11:30 AM	Instructors
Shared Equipment/Used Equipment Bin			

Unique Space Considerations

Playgrounds

Playgrounds at King Elementary will remain open and will be cleaned daily, per CDC guidelines. This includes cleaning high touch surfaces (swing chains, slides and grab handles) using soap and water.

Cleaning will take place during fair weather, as it is not possible during the colder weather due to freezing.

Students will be directed to wash hands before and after playground use.

Playground usage will occur as a class, in order to keep groups as static/same as possible. Therefore, there will be fewer students on the playground at a time and the groups will not intermingle with other classes.

Computer Labs

A maximum occupancy will be determined for each computer lab or kiosk. Keyboard covers may be installed for easier cleaning.

Media Center

Books will be pre-selected for elementary students. They will be placed in labeled, zip-top bags. When returned, the bags will be placed in a bin, labeled with the date returned. Bins of books will sit for 24-72 hours prior to being wiped and re-shelved.

Gymnasium

Physical Education classes will be done outside when weather permits. When physical education equipment is used, it will be placed in a “used” bin, located in the gym and custodians will clean the toys and the bin at the end of the day, prior to putting away.

Sporting Events & Locker Rooms

Now that school is in session, an athlete (or any student) who travels to a high-risk setting has the potential to impact the entire school setting. We are discouraging students who are attending school (in-person hybrid) from participating in any outside event which could adversely impact our school or activities operations.

Any eligible student may participate in a potential winter sports season following MSHSL guidelines. The District reserves the right to add requirements within this plan with a 24-hour notice if necessary due to public health data. We continue to strongly recommend that no student engage in any outside event considered higher risk. If an athlete wishes to participate in a higher risk event not sponsored by the District, they are encouraged to voluntarily take a COVID-19 test. Awaiting the results before taking part in a school activity would build significant trust within the team environment. Close contacts create the possibility of future quarantine orders that have the potential to disrupt the entire team activity calendar.

(Note: All school activities and after school events are paused under Executive Order 20-99.)

- Practices need to be scheduled at least one week in advance with the facilities scheduler.
- Non-game settings are required not to exceed 25 people per pod, indoors and outdoors
- Intermixing of pods is to be kept to a minimum
- Modified games or competitions for cross country running, volleyball, and football only will follow the MSHSL Event and Facility Management Guidance and Information document.
- Tickets will be no contact and distributed to team members first. Any remaining tickets available will be offered to the public up to the safe, maximum capacity. Ticket purchasers may need to voluntarily provide contact information in the event that MDH may need to conduct contact tracing at a later date.

- There will be no concessions available at home games. Restroom facilities may be modified or exist as temporary accommodations.
- Spectators at indoor events are required to wear masks. Mask use is required for outdoor events while arriving, departing, and when not able to socially distance.
- Coaches are required to conduct screenings of anyone present at a practice or competition and submit the record of screenings as directed by the Activities Director.
- Water fountains are shut down and bottle fillers are operational.
- The locker rooms will not be available to visiting teams. Home volleyball and football teams will have locker room access for changing only, through a pod system directed by the coaching staff.
- The weight room will remain closed to the public for the time being. Varsity sports programs may have limited access to the weight room following the protocol developed by the Activities Director
- Coaches are responsible for cleaning equipment used. Custodial staff will be responsible for cleaning restrooms used.

Floor Markings

Floor markings made of non-skid materials, will be placed in areas that may see congestion, such as: outside of restrooms, at communal sinks and in offices. Each site will develop patterns for student movement, which reduce congregation of large groups.

Classrooms

Some rugs may be removed from pre-kindergarten and kindergarten rooms and may be replaced with labeled, individual yoga style mats.

Classrooms will be limited to essential teaching tools. Limiting the number of personal items in the classroom will lighten the cleaning load of the custodial staff. During this time, most rugs, and all other non-standard furniture (couches, chairs, bean bag chairs, lamps, food prep appliances, etc.) will not be allowed in the classroom as they present cleaning challenges.

High School Commons Area

The High School commons area will remain open and tables will be spaced six-feet apart with one chair at each table. Chairs will be placed upside down on tables and when chairs are down and not in use, they will be assumed to be dirty and in need of cleaning. This space is included in the high touch audit for custodial staff.

Special Cleaning Considerations

Toys in Classrooms

During this time, toys in classrooms that cannot be cleaned and sanitized will not be used. After use they are placed in a separate bin and cleaned by the instructor by cleaning with water and detergent, rinsing, sanitizing with an EPA-registered disinfectant, rinsing again, and air-drying.

Porous Surfaces

During this time, unnecessary rugs and other porous objects will be removed from classrooms. Other porous surfaces may include: chairs, furniture, rugs, linens, clothing, etc. If porous surfaces do need to be cleaned, the following steps will be followed:

- Handle laundry wearing gloves
- Transport laundry in disposable garbage bags when possible or clean and disinfect the method of transportation

- Do not shake laundry out
- Wash on hottest water setting with regular detergent
- Dry thoroughly

Arrival and Dismissal

At King Elementary School parents may drop students off in the South Lot in the morning. Parents will not be allowed in the building without arranging the visit through the administrative office. Staff members will welcome students into the building from the South Lot. In the afternoon, pick up will also be in the South Lot. Parents can pull up to the curb and the student will walk to the vehicle. This will be the same process as in past years.

At Deer River High School, District transportation will drop off students on the West side of the building at Door #4. Door #1 will be the main entrance before first period with Door #3 serving as the student/visitor entrance during the school day. Visitors must contact the high school or district office to be screened for entry.

Staff members will have limited access to the school buildings outside of school hours. Necessary visits should include consulting the professional cleaning schedule and limiting the user footprint. Each employee is responsible for using the screening tool (Appendix C) each day before reporting for work.

Appendix A

Updated Back to School Calendar

September 8: Official First Date of School (Gold Day)











September 9: Official First Date of School (Blue Day)

Appendix B

Daily Schedules Draft – King Elementary School

Blue/Gold in Person	Blue/Gold Alternate Day Online	Warrior Online
K-2 students will have specials, interventions, and class time in the morning .	K-2 students morning Live online lessons for reading and math.	K-2 students Live online lessons for reading, writing, and math. Individual schedules will be shared by the teachers.
K-2 students will have reading and math lessons in the afternoon .	3-5 students afternoon Live online lessons for reading, math, and science 4/5)	3-5 students Live online lessons for reading, math, and science. Individual schedules will be shared by the teachers.
3-5 students will have reading, math, and science lessons in the morning .	All students will receive learning materials and a flexible schedule of independent work to be completed during online days.	All students will receive learning materials and a flexible schedule of independent work to be completed during online days.
3-5 students will have specials, interventions, and class time in the afternoon .	Interventions and enrichment will be provided during in person days.	Interventions and enrichment will be built into the online schedule and based on the needs of the student.
Special education services and mental health supports will be provided throughout the day.	Special education services and mental health support may be provided in person or online.	Special education services and mental health support may be provided online or in person.

K-5 schedule example with Friday rotation day

	Monday	Tuesday	Wednesday	Thursday	Friday
Blue group A Days					
Yellow group B Days					



= Friday schedule will alternate "A" and "B" week to week

King School staff members are working to create a model of instruction that will meet the learning and social emotional needs of all students. When the enrollment process is completed, we will begin building your child's customized learning plan and schedule. Our goal is for your child to build a strong connection with their teachers and classmates no matter if they are in person or online. This strong connection will assist our children as they transition back to school and learning at King Elementary. We are excited to welcome you back in whatever option you chose.

Education based, structured childcare will be offered at King on blue/gold online days for students who qualify.

Daily Schedules – Deer River High School

6th-12th Grade

Back to School 2020-2021 BELL SCHEDULE

WARRIOR ON-LINE / HYBIRD

MONDAY-TUESDAY-WEDNESDAY-THURSDAY-FRIDAY

0 Hour	8:00-8:55	Advisory, Screening, Student Breakfast
1 st Hour	9:00-9:25	25 Minutes
2 nd Hour	9:30-9:55	25 Minutes
3 rd Hour	10:00-10:25	25 Minutes
4 th Hour	10:30-10:55	25 Minutes
5 th Hour Sr High	11:00-11:25	25 Minutes
5 th Hour Jr High	11:30-11:55	25 Minutes
6 th Hour	12:00-12:25	25 Minutes
7 th Hour	12:30-12:55	25 Minutes

1:00-3:06	Flex Time; Possible	Student Services Mental Health Services Special Education Services Academic Support Career and
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Technical Ed Labs
Band/Choir

Supervised individual prep for winter activities

Portions of direct instruction for all classes will be recorded to allow every student and parent/guardian the opportunity to re-play if needed for additional support and clarification.

Schoology and Webex will remain our delivery platform for grades 6th-12th.

Student Expectations: Students will be provided a daily class schedule which must be followed everyday school is in session regardless of their educational setting. This will help ensure attendance is taken each class period to maintain accuracy.

Appendix C

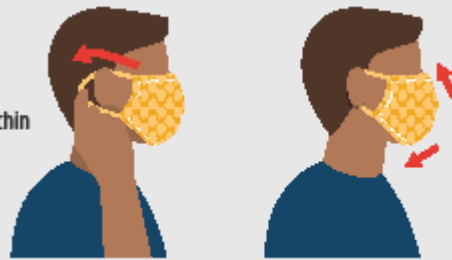
Minnesota Department of Health Tips and Screening Checklists

How to Safely Wear and Take Off a Cloth Face Covering

Accessible: <https://www.cdc.gov/coronavirus/2019-nCoV/prevent-getting-sick/diy-doth-face-coverings.html>

WEAR YOUR FACE COVERING CORRECTLY

- Wash your hands before putting on your face covering
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily
- Do not place a mask on a child younger than 2



USE THE FACE COVERING TO HELP PROTECT OTHERS

- Wear a face covering to help protect others in case you're infected but don't have symptoms
- Keep the covering on your face the entire time you're in public
- Don't put the covering around your neck or up on your forehead
- Don't touch the face covering, and, if you do, clean your hands

FOLLOW EVERYDAY HEALTH HABITS

- Stay at least 6 feet away from others
- Avoid contact with people who are sick
- Wash your hands often, with soap and water, for at least 20 seconds each time
- Use hand sanitizer if soap and water are not available



TAKE OFF YOUR CLOTH FACE COVERING CAREFULLY, WHEN YOU'RE HOME

- Untie the strings behind your head or stretch the ear loops
- Handle only by the ear loops or ties
- Fold outside corners together
- Place covering in the washing machine
- Wash your hands with soap and water

Stop the Spread of Germs

Help prevent the spread of respiratory diseases like COVID-19.












Avoid close contact with people who are sick.

Cover your cough or sneeze with a tissue, then throw the tissue

Is it COVID-19?

COVID-19 symptoms can include fever, cough, and shortness of breath. This may be similar to other illnesses, like the flu and common cold. Many people with COVID-19 have mild or few symptoms, and some may have no symptoms at all.

If you are able to manage your symptoms at home, you don't need to seek care or get a COVID-19 test. Contact your medical provider for any symptoms that are severe. For medical emergencies, such as difficulty breathing, call 911.

	SYMPTOMS	COVID-19	FLU	COLD	ALLERGIES
	Cough	Often	Often	Sometimes	Sometimes
	Fever	Often	Often	Rarely	Never
	Body aches	Often	Often	Rarely	Never
	Shortness of breath	Sometimes	Sometimes	Rarely	Rarely
	Headache	Sometimes	Often	Sometimes	Sometimes
	Fatigue	Sometimes	Often	Sometimes	Sometimes
	Sore throat	Sometimes	Sometimes	Sometimes	Never
	Loss of taste or smell	Sometimes	Rarely	Rarely	Rarely
	Diarrhea	Sometimes	Rarely	Never	Never
	Chest pain or pressure	Rarely	Rarely	Never	Never
	Runny nose	Rarely	Sometimes	Often	Often
	Sneezing	Rarely	Sometimes	Often	Often
	Watery eyes	Never	Never	Never	Often

This list is not all-inclusive.

CONDUCT HEALTH SCREENING EACH TIME EMPLOYEES OR VISITORS ENTER THE FACILITY.

You may also opt to conduct temperature screening if it can be done with proper social distancing, protection, and hygiene protocols. However, temperature screening is not required.

If a worker or visitor answers "Yes" to any of the screening questions or has a measured temperature above 100.4°F, they should be advised to go home, stay away from other people, and contact their health care provider.



Visitor and Employee Health Screening Checklist

Have you had any of the following symptoms since your last day at work or the last time you were here that you cannot attribute to another health condition?

Please answer "Yes" or "No" to each question. Do you have:

- ☐ Fever (100.4°F or higher), or feeling feverish?
- ☐ Chills?
- ☐ A new cough?
- ☐ Shortness of breath?
- ☐ A new sore throat?
- ☐ New muscle aches?
- ☐ New headache?
- ☐ New loss of smell or taste?





COVID-19 EXCLUSION GUIDANCE

Decision Tree for Symptomatic People in Schools & Child Care Programs

Send home, or deny entry, to children, care providers, or staff with any symptoms of illness.

For symptoms consistent with COVID-19, reference exclusion criteria below to determine when individuals may return.

Symptoms consistent with COVID-19 include: new onset or worsening cough OR shortness of breath OR at least two of the following symptoms: fever (100.4°F or higher); chills; muscle pain; headache; sore throat; new loss of taste or smell.

Has the person been clinically evaluated?	Has the person been clinically evaluated?	Has the person been clinically evaluated?
Received laboratory test for COVID-19 ^{#c} IF POSITIVE: MDH will provide instructions to the person and household contacts about when it is safe to return to work/school. IF NEGATIVE: Stay home until fever has resolved, other symptoms have improved, AND either two negative tests are received in a row at least 24 hours apart OR 10 days have passed since symptoms first appeared.	COVID-19 diagnosis without lab test Stay home until you have had no fever for at least 3 days AND improvement of other symptoms AND at least 10 days have passed since your symptoms first appeared. Siblings and household members also stay home for 14 days.	Alternate diagnosis or laboratory confirmed condition (e.g., norovirus, hand/foot/mouth) ^d Follow provider directions, treatment, and return guidance. Follow the <u>Infectious Diseases in Childcare Settings and Schools Manual</u> (https://www.hennepin.us/daycaremanual)
		Other symptoms not consistent with COVID-19 (diarrhea, vomiting, rash only) ^d Follow the <u>Infectious Diseases in Childcare Settings and Schools Manual</u> (https://www.hennepin.us/daycaremanual)